INSTRUCTIONS ON HOW TO RECORD A VIDEO ON ZOOM

Please download Zoom app on your computer

If you have Zoom app already installed, please make sure to download the updates before recording.

Login to Zoom

Click "New Meeting." This will open a new window and start your webcam video.



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Click on "Join with Computer Audio"

Press on "Start video" and "Unmute"





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Under "Video" click enable "HD"

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Θ	General		
	Video		
	Audio		
€	Share Screen		
0	Chat		
3	Zoom Apps		
	Background & Filters		
0	Recording	Camera	1
8	Profile	USB2.0 HD UVC WebCam	
	Statistics	Original ratio	
	Keyboard Shortcuts	My Video	
t	Accessibility	Touch up my appearance	
		Adjust for low light	
		Always display participant names on their video	
		Advanced	

Under "Recording", click enable "Place video next to the shared screen in the recording". Your video settings are now set.



Open your power point presentation. You can also open it before starting the Zoom meeting.

11 Go to Zoom meeting and share your screen:



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Start your power point presentation with your image on the right side of the screen:



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Click on "More" and "Record". This is how you will start your recording:



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To finish your recording, press "Alt+R" and then "Stop share".

15 End your meeting and then your recording will be converted before viewing:



16 You fill find your recorded video in "Zoom" folder in "Documents" on your computer